

Mt Lemmon Domestic Water Improvement District  
Board Meeting Minutes

**Mt Lemmon DWID Administrative Office**  
**12601 N. Sabino Canyon Parkway**  
**Mt. Lemmon, AZ 85619**

September 23, 2023

1. Doug Mance called the meeting to order at 8 a.m. All board members were present. Guest Rick Burrows & Michael Stanley
2. Water Manager's Report -See attached from Nate Davis
3. The minutes from the regular August 19, 2023, meeting were previously approved at the August 26, 2023 executive session.
5. Agenda Items
  - A. No customer concerns at this time
  - B. District past due were discussed. It's the lowest past due. Financials were reviewed and approved.
  - C. Christina Grossman is now a independent contractor for the department & gave an update on the status of the grants she applying for. Christina is also working on sending our demographic surveys to customers to collect information for the grants.
  - D. Leanne Mack is also an independent contractor with the department & gave an update on the website. She is also now The Clerk of The Board for the department
  - E. Mt Lemmon Radio Club is asking to put an antenna on the Loma Linda water tank. This will be a standing agenda item.
  - F. Employee Issues/ Personal Policy Manuel needs updated. Doug Mance is working on this.
  - G. Future Easement Work - Need to look for new engineers to define the area on the upper Loma Linda water tanks

- H. Continued to work on Commercial Water rates
- I. Doug Mance stepped down as board Chair. Stu is stepping up to take that position. The board's looking to find someone to take Stu's place

### ***September 23rd, 2023, Status Report***

Weekly Tank and Master

Monthly Customer Meter reads

Maintain water level in Tanks and residual.

Collecting monthly compliance samples and dropping them off at Legend Lab in Tucson

Monthly calibration checks on both Hach units

Monthly check PRV on system and PSI

We had a water leak at the Loma Linda water tank between the tank and the North side master meter. Parts were replaced so the leak has been fixed.

There was a customer leak of 0.2 gpm on Loma Linda Ext. It looks like it was the toilet leaking.

One of our customers on the mountain has contacted people from Oro Valley Water and

Tucson Water to meet with us on September 26 th . Mr. Klein has offered to pay for lunch at the

Lodge. Gordon Hunter will be attending as well. Mr. Klein used to work for Tucson water and

has many contacts that have extensive knowledge of AMI upgrades for many different sizes of utilities.

We will be able to ask questions and they will offer insight into moving forward with upgrading the AMI (Advanced Metering Infrastructure).

Tank Level

Miners Ridge tank: 20' 0"

Carter Canyon tank: 12' 1"

Sabino 212k tank: 15' 5"

Sabino 800k tank: 19' 0"

L.L. Big tank: 28' 3"

Carter Source: 4.5 gpm  
Sabino Source Master: 8 gpm