

Mt Lemmon Domestic Water Improvement District
Board Meeting Minutes
Mt Lemmon DWID Administrative Office
12601 N. Sabino Canyon Parkway
Mt. Lemmon, AZ 85619

July 19, 2025

Minutes are subject to board approval at August 16, 2025 Meeting

1. Stu Shacter chairman of the board called the meeting to order at 8:30 am. All board present except Diana who was on the phone. Guest: Michael Stanley, The Schotter's, Claire, Steven Brigham, Gordon & Randal Miller
2. Call to the public: Claire asked that Stu contact the engineers to ask for a completion date/timeline for this leg of the Guthrie Rd project. She was very upset that wasn't done. Claire also put together a contact list of all the home owners on Guthrie Rd. Randal Miller asked why his phone calls were never returned or emails answered. Steve Brigham asked for a tank update on Upper Loma Linda
3. Managers Report: See attached from Nate Davis - Noah from Ski Valley was hired and will start in 2 weeks. The leak was fixed on Phx Ave - new valves & line were installed. The pipe replaced was over 40 year old. Stage 3 could be implemented by next week if we don't get any moisture the upcoming week
4. Minutes were approved from June 21, 2025
5. Executive Session: The board will meet after this meeting for a session
6. Agenda Items:
 - A. Customer, Employee/Board Member Concerns: Grey is concerned about board members having access to the Metron system. Should all members have that access? It will be on next months agenda
 - B. District Financial: Janson is short staffed so financial's were not completed
 - C. SCADA system & AMI system update: Metron meters are reporting accurately but not reporting to the SCADA system properly. The tech believes it's the 3rd party system SCADA Metrics that could be interfering with communications. They will continue to work on correcting the issue. If master meters have to be replaced the cost is approximately 13k
 - D. New Tank on Loma Linda Tank Farm: Nothing new to report at this time
 - E. New Curtailment Policy/Emergency Protocols - New curtailment policy was posted on the website. It's for residential customers only. Businesses will be handled individually. A water trailer was being seen filled yesterday, Nate wasn't sure if it's a concern or if it needs to be addressed. Being in Stage 2 curtailment it's not against the policy to do so
 - F. Guthrie Road Project: Claire put together a contact list of the owners on Guthrie. Once a contractor is picked a timeline/schedule will be sent to those owners. 80% of the survey is done & 25% of the engineering. Stu will email the project manager and ask for a completion date. Grey & Mitch will contact owners when there is anything major to report on the project

G. Searching for new Insurance: Mitch made the final payment to the insurance company. Everything is done & completed

H. Revised Service Agreement: Stu went over a few typos etc. Diana will make the appropriate changes. A motion was made & passed to accept the changes. Once the document is finalized Leanne will post it on the website

I. Procuring new financial services: Janson & Company is dropping us as a client. They would like to be done by September. They will go until December if absolutely necessary but no further. Stu suggested possibly hiring someone in house to do the bookkeeping, hiring a payroll service & a CPA. Stu has reached out to 3 different firms. 1 said no thank you and waiting to hear back from the other 2. Grey & Pat will help Stu look

Meeting over 10:16 a.m. The next meeting is August 16, 2025 @ 8:30 a.m.