

MLWD Board Meeting

MINUTES

July 15, 2023

Doug Mance called the meeting to order at 8:00 a.m. All Board members were present, with the exception of Diana Osborne, who requested an excused absence. Nate Davis attended. Guests: Christina Grossman, Michael Stanley, Leanne Mack and Ken Block.

2. Call to the public. Christina will start a class in the Fall on grant writing, especially for nonprofits.

3. Manager's Report. See attached from Nate Davis.

4. The Minutes of April 25, 2023 were approved.

5. Executive session items. Doug will be holding an executive meeting of the Board. Date to be determined.

6. Regular agenda items.

A. Gordon Hunter could not be present for update.

B. In reply to a request for new customer contact information, the District is precluded from sharing the data.

C. District Financials and Past Due. Financials were reviewed. It was decided to hold off on the Guthrie project and focus on other District needs.

D. There is still a question of payment to CACTUS for work done on Tucson Ave. CACTUS maintains it has a new bill for \$101,000. The contract with the Water District was for \$81,000. Doug will send a check for \$81,000.

E. Future easement work. The Water District is working with WLB for easement clarification in the Loma Sabino area.

WLB is actively working on this.

F. Pima County issues. John has met with County staff. The County has denied the claim, indicating that the fire hydrants were not marked. The County will provide posts if the Water District provides signs. The cost is \$32 for each sign. The County will provide 50 posts. Doug is meeting on July 31 with Wastewater staff to discuss partnering issues. John and Nate will attend. This is not an open meeting.

G. Future Meeting Topics. The District will be applying for a WIFA grant to upgrade the SCADA system. The grant is due in on July 31. Christina, Michael, Gordon and Nate are the point people, with Christina being the primary grant writer.

H. Future Meeting topics. Results of meeting with Wastewater staff.

I. Succession planning and Board Meeting terms. Doug discussed his departure from the Board, reviewed the terms of each Board member, reviewed the process for selecting a new Chair, and appointing a new Board Member. Doug ensured that the Board that he will continue to serve as a volunteer Board.

Meeting adjourned at 9:45.

July 15, 2023, Manager System Status Report

Weekly Tank and Master
Monthly Customer Meter reads
Maintain water level in Tanks and residual.
Collecting monthly compliance samples and dropping them off at Legend Lab in Tucson
Monthly calibration checks on both Hach units
Monthly check PRV on system and PSI

We have had a couple of small customer water leaks and are not sure of the total gallons currently.

We have the fire hydrant signs and are waiting to hear back from Pima County for assistance with installation.

I have hired Cassidy Davis to help part time at the office to start with. She will be working on customer files, file organization, and possibly meter reads.

Tank Level

Miners Ridge tank: 19' 1"

Carter Canyon tank: 14' 7"

Sabino 212k tank: 17' 7"

Sabino 800k tank: 27'

L.L. Big tank: 27' 2"

Carter Source: 4.5 gpm

Sabino Source Master: 15 gpm