

Mt Lemmon Domestic Water Improvement District

Website: www.mtlemonwater.org

Operations Office

12601 N Sabino Canyon Pkwy, Mt Lemmon, AZ 85619
(520) 576-1538
mtlemmonwater@gmail.com

Business Office

PO Box 31703, Tucson, AZ 85751
(520) 325-0023 Billing
mtlemmonwateroffice@gmail.com

To set up autopay, please complete page 2 of this form and either mail it to the business office or email to mtlemmonwateroffice@gmail.com

Automatic Debit Payment Sign-Up

The Mt Lemmon Domestic Water Improvement District offers ACH automatic debit payment as an alternative payment method for your monthly water bill. This service will allow you to have the District deduct the balance of your water bill from your bank account on a set date each month. Once it is established, you will not need to write any more checks or worry about your mailed check arriving on time.

Many of you already have utility, loan and mortgage payments deducted from your checking account, so you know that the process is quick and simple. To take advantage of this service, all you need to do is fill out the form enclosed and return it to the Mt Lemmon Domestic Water Improvement District.

Additional information (please read carefully):

- You will receive your water bill in the mail as always. When the ACH debit is set up, the pay stub will have “Do not pay” printed at the bottom. The funds will be deducted on or about the 20th of each month.
- Once we receive your authorization, we must verify your information with our bank to confirm its accuracy. Once the information is deemed accurate, the ACH debit will occur with your next billing. If we receive your form by the 20th of the month, we will process the *next* month’s payment automatically.
- If, at any time, you change accounts and/or wish to have your payments deducted from another account, please give us notice at least two weeks before the payment is to occur. If a withdrawal is processed and rejected, your account will be subject to a fee of \$25.00.
- We are not able to accept credit card payments at this time.

**Mt Lemmon Domestic Water Improvement District
Automatic Debit Payment Sign-Up Form**

Name: _____

Billing Address: _____

City, State, Zip: _____

Phone Number: _____

Email Address: _____

Bank Name: _____

Bank Routing Number: _____

Bank Account Number: _____

I hereby agree to allow the Mt. Lemmon Domestic Water Improvement District to deduct from my checking account, the balance owed on my water bill on its monthly due date.

Signature: _____ Date: _____

Please return this signed form to:

Mail: Mt Lemmon Water
PO Box 31703
Tucson AZ 85751

or

Email: mtlemmonwateroffice@gmail.com

Office Use Only

Water Account # _____